

# INFORMATION & RESEARCH SPECIALIST

## (Teacher Librarian)

**Part-time**

### **JOB OVERVIEW**

The Scotch College library has a part-time (0.5FTE) position available for a qualified and experienced Teacher, commencing as soon as possible. Graduate secondary teachers are encouraged to apply.

The Information and Research Specialist is a position bridging the traditional role of the Teacher Librarian with the future needs of our community at Scotch College. The successful applicant will become a critical and active member of a team that is looking to make a difference in libraries and ensure that these services continue to expand and grow with the changing facets of libraries.

The Information and Research Specialist will work with students across the whole school with a greater emphasis on the senior school community. This role will provide a critical link in creating resources for the academic programs and the various community engagement programs currently being undertaken at Scotch College.

Our successful candidate will need to be supremely organised and able to multi-task several demands on their time. The ability to be highly creative, work without absolute direction and search the internet effectively to find solutions to problems are essential skills for this position.

This role requires highly developed ICT skills with a keen interest in connecting students to resources in rich media formats. Key to this is the ability to utilise these skills for curating information from databases, websites, eBooks and journals, and embedding these resources into the curriculum. Instructional design skills to ensure that information presented is accessible by all members of the community at various levels, is an essential requirement.

Finally, the Information and Research Specialist is key to the promotion of literature to reluctant and not so reluctant, readers. The successful applicant will be an avid reader of various genres favoured by boys and express this passion in all they do across the libraries.

The 0.5FTE will require the successful applicant to complete 25 periods of work over a two week cycle. Flexible arrangements can be made for the successful applicant to complete those 25 periods based on their availability.

Scotch College has a commitment to excellence in its academic programme. The School offers the International Baccalaureate, Primary Years Programme (PYP), the Middle Years Programme (MYP) and the IB Diploma in Years 11 and 12. We also offer the full range of WACE courses. The Baccalaureate provides exciting and innovative opportunities for the teaching and learning programmes of the school.

The successful candidate will be required to provide evidence of current registration with the Teacher Registration Board of Western Australia and a Working with Children card.

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It is our preference that applications are submitted via the Employment page of the Scotch College website [www.scotch.wa.edu.au/view/employment/](http://www.scotch.wa.edu.au/view/employment/) with the names and contact details of two professional referees. Alternatively applications may be submitted in writing, on A4 paper stapled in the left hand corner to the HR Officer, Scotch College, PO Box 223, Claremont WA 6910. No heavy or plastic folders please. Please indicate which position/s you are applying for on the application form.

Closing Date: 4pm Monday 11 May 2015

Previous applicants need not apply

Enquiries regarding expectations and conditions of the position

Bradley Tyrrell

Head of Library Information & Research Services

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Enquiries regarding application process

Tanya Swinny

Human Resources Officer

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