

# HEAD OF SENIOR SCHOOL

**Full-time**

## **JOB OVERVIEW**

Scotch College in Western Australia is looking for an exemplary educator and leader to take the Scotch College Senior School through the next stage of our strategic plan. This opportunity has arisen with the appointment of Dr Robert McEwan as the Headmaster of The Hutchins School, Tasmania.

Reporting to the Headmaster, the Head of Senior School is responsible for the development of each Senior School student and for the implementation of Scotch College's Vision, Mission and Values in the daily operation of the sub-school. The Head of Senior School will work collaboratively with other College leaders to develop consistent practices and policies from Kindergarten to Year 12. As a member of the College Executive the Head of Senior School will be expected to contribute openly and positively to the Executive of Scotch College and to contribute to and help to embed the School's Strategic Plan in the daily operation of the School.

Applicants are invited from experienced educators who are currently in a similar position in a smaller school or Principals looking to develop their education careers.

The successful candidate will have:

- School management experience and a proven record of innovation and achievement in senior school initiatives
- Strong organisational and administrative skills
- Significant teaching experience with a demonstrated record of achievement in fostering student development
- A sound understanding and demonstrated application of current pedagogy
- The ability to model quality teaching and learning
- The capacity to engage and inspire students, staff, parents and other members of the wider community
- The ability to facilitate and support teams in a constructive, collaborative and proactive manner
- Previous experience in a senior leadership position and/or demonstrable potential to succeed in a senior executive role
- Excellent communication and interpersonal skills including team building, coaching, mentoring and leadership
- A demonstrated commitment to the promotion of the College, as a Uniting Church in Australia school, in accordance with the College's Vision, Mission and Values.
- Appropriate postgraduate qualifications and International Baccalaureate experience are desirable but are not essential

The Head of Senior School will have a 0.2 FTE teaching component to their role and will therefore be required to provide evidence of current registration with the Teacher's Registration Board of Western Australia and a Working with Children Clearance.

Scotch College is located in Swanbourne and is a leading independent boys' school. It offers the International Baccalaureate Programme across Kindergarten to Year 12 as well as the choice to study the Western Australian Certificate of Education in Years 11 and 12. The College works closely with our sister school, Presbyterian Ladies College. Scotch College prides itself on the breadth and depth of education provided to our students.

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It is our preference that applications are submitted via the Employment page of the Scotch College website [www.scotch.wa.edu.au/view/employment/](http://www.scotch.wa.edu.au/view/employment/) with the names and contact details of two professional referees. Alternatively applications may be submitted in writing, on A4 paper stapled in the left hand corner to the HR Officer, Scotch College, PO Box 223, Claremont WA 6910. No heavy or plastic folders please.

Closing Date: 4pm Monday 5<sup>th</sup> September 2016

Enquiries regarding application process

Tanya Swinny

Human Resources Officer

Tel: 9383 6930 Email: [Tanya.Swinny@scotch.wa.edu.au](mailto:Tanya.Swinny@scotch.wa.edu.au)

Enquiries regarding expectations and conditions of the position

Dr Alec O'Connell

Headmaster

Telephone: 9383 6806 Email: [Fern.Purio@scotch.wa.edu.au](mailto:Fern.Purio@scotch.wa.edu.au)