ILT INTEGRATION SPECIALIST TEACHER

JOB DESCRIPTION

Supervisor: Dean of Information and Learning Technologies

Reports to: Information and Learning Technologies Curriculum Manager

Responsible Executive: Director: Information and Learning Technologies

POSITION SUMMARY

A Scotch ILT Integrator is a teacher with the primary role to support staff and students with the integration of contemporary learning technologies to optimise the teaching and learning experience.

Along with several other ILT Integrators they are members of the ILT team, and are the critical link to Teaching and Learning. They; ensure the latest technology is utilised in a way that results in the best possible learning outcomes and experience; review and implement current and evolving pedagogies to provide rich and differentiated learning environments; and contribute to the development of effective learning spaces.

ESSENTIAL CRITERIA

i) **Education & Training**
   - Bachelor's Degree or higher tertiary qualification with a Diploma of Education or Bachelor of Education
   - Registration with the Teacher Registration Board of Western Australia

ii) **Core Competencies (Knowledge, Skill & Experience)**
   Technical
   - Possess excellent ICT skills and be fully conversant with ICT in the school context.
   - Extensive experience with creating and delivering learning resources through a learning management system
   - A strong understanding of and experience with technology integration in education
   - An identified track record of excellence in teaching, and in adapting classroom pedagogies to improve and differentiate learning

   (Managerial &) Human Relations
   - Excellence in interpersonal, written and oral communication skills
   - Strong organisational skills and the ability to work in a team

iii) **Additional Requirements & Values**
   - A high level of motivation and enthusiasm.

<u>**DESIRABLE CRITERIA**</u>

Technical Competencies
- A good understanding of and experience with research practice, including participating in a project with verifiable findings and conclusions
- Experience with the SEQTA Suite including instructing staff of varying degrees of ICT ability in its functionality.

CORE RESPONSIBILITIES & TASKS

TEACHING AND LEARNING

The ILT Integrator promotes strong digital and information literacy where students and staff become skilled in self-directed, collaborative and independent learning. They support a culture of inquiry, analysis, evaluation, interpretation and construction of knowledge using a wide variety of physical and digital resources.
- Present to staff how current technologies and approaches used at Scotch can be utilized to improve learning outcomes
- Support the pedagogical development of classroom teachers in general, and with particular reference to technology integration
- Support students in the use of technology to improve their learning outcomes
- Foster digital citizenship and ICT capability to prepare students and 21st Century learners

LEARNING ENVIRONMENTS

Actively participate in and contribute to the creation of learning spaces that integrate a variety of pedagogies from the traditional through to new and evolving eLearning approaches. Learning environments include both virtual and physical environments that provide for a learning journey that engages and excites participation.
- Maintain a thorough knowledge of current and evolving technologies used in the teaching and learning programmes at Scotch
- Assist in the induction of new staff, students and parents with educational systems used at Scotch
- Assist with ILT workshops run for different stakeholders
- Develop and document processes for how technology integration and change of pedagogy improve learning in line with the College's strategic directions

RESEARCH

Actively seek and report on the latest developments in modern learning approaches and their applicability to the College. A strong focus on research practice, and supporting evidence develop and implement resources and systems that inform educational practice.
- Contribute to research in the field of education by practice and experimentation in the classroom with supporting evidence
- Each year publish a significant piece of research that reviews the impact on teaching and learning in the classroom of technology integration
- Contribute to reports to the College outlining outcomes, progress and future developments in teaching and learning

COLLABORATION

Provide advice, direction and vision in technology integration and pedagogy to colleagues, curriculum leaders and senior staff.

- Contribute through forums and personal meetings, overviews of structured programmes and best practice
- Meet regularly with assigned curriculum leaders to provide discipline level support and direction
- Work with the ILT team to ensure knowledge of systems maintained consistently across all sub-schools
- Reflect with ILT team members ensuring user experiences of systems are optimal. Jointly review new systems for consideration, focussing on positive user experiences and improved learning outcomes

INFORMATION SERVICES

- Record and document activities and pedagogies successfully identified through research and practice
- Contribute to a range of physical and digital resources and systems including their documentation for colleagues and other users

This job description is intended as a guideline to illustrate the main job responsibilities. It is not intended to be an exhaustive list and may change within the scope of the role at the Manager's discretion. Employees may also be required to undertake other reasonable duties as directed.

Employee Name: _____ Employee Signature: _____ Date: _____

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