Scotch College is seeking a new Head of Music. The Head of Music will be a dynamic and innovative educator who is able to lead a large Music department with vision and energy. The successful applicant will be able to demonstrate a clear record of achievement with boys at the highest level and be able to articulate the significant place of Music, and more broadly the Arts, in an education for boys.

The Head of Music is particularly responsible for all matters relating to the teaching and learning of Music from Years 1 to 12. The Head of Music reports to the Headmaster and takes an active role in the development of the parent support group “Friends of Scotch Music”.

Responsible to: Headmaster

Main Duties:
- The preparation and leadership of the music curriculum, including International Baccalaureate Middle Years Programme, and Courses of Study
- The preparation and leadership of the co-curricular music programme
- The oversight of the Music department’s instrumental lesson timetables, in collaboration with the Administrator
- The allocation of teaching loads for Music department staff, in collaboration with the Director of Staffing
- The appointment of visiting instrumental teachers
- The leadership of a team of staff members
- The supervision of student interaction with the Music department, including such matters as attendance, allocation of performance groups, supervision of assessments and reporting (including AMEB examinations) and the setting of fees, in collaboration with the School’s Bursar.
- The arrangement and conduct of music camps, concerts and music tours
- The co-ordination of musical items for Speech Nights, Chapel services and assemblies as requested
- Arrangements for visiting artists, accompanists and master classes
- The counselling and direction of students in the field of music
- The preparation and control of capital and recurrent budgets associated with the Music department, in consultation with the School Bursar
- The care, maintenance and security of the Music department’s equipment, including instruments, electronic facilities and library, in collaboration with the Head of Senior School and the Property Manager
- The faithful transmission of the School’s Christian heritage through the music programme.
Measures of Good Practice
The measures of good practice for the Head of Music include:
- The achievement of standards of excellence in the curricular and co-curricular music programmes
- The successful conduct of concerts and other opportunities for music performance of a high standard
- The development of a high level of participation, acceptance and involvement of students in the Music department and the promotion of the Arts throughout the School
- The efficient organisation and effectiveness of all matters concerning music
- A harmonious team of staff committed to continuous improvement.

Skills and Abilities Required
The Head of Music should possess:
- Tertiary qualifications in the field of music education
- Considerable professional experience at a high level as a musician
- Proven leadership and managerial skills
- Proven ability to present publicly
- Ability to lead a team of music staff across the school campus ranging from Years 1 to 12
- Ability to lead and relate to students
- Ability to teach a range of levels from Years 1 to 12

Other Matters
It is expected that the Head of Music will take a leading role in both curricular and co-curricular activities within the School, and as such will take some teaching responsibilities. It is anticipated that this will be a 0.25 teaching load.

The successful candidate will be required to provide a DET Police clearance and a Working with Children certificate within five days of commencing work at the School.

Applications in writing with the names and addresses of two professional referees should be sent to Headmaster, Scotch College, PO Box 223, Claremont WA 6910.

Closing date: 4pm, Thursday, 7th August, 2008

Enquiries to: Mr Ross Stewart, Acting Head of Music, on (08) 9383 6842 between 8.30am-4.30pm.

Applications may be submitted via email: CRBoyle@scotch.wa.edu.au

No application forms or selection criteria provided. Applications are to be on A4 pages stapled in the top left corner. No plastic or heavy folders please.