GROUNDSPERSON/GARDENER

JOB DESCRIPTION

The Groundspersons/Gardeners at Scotch College are responsible for maintaining the College grounds, gardens, turf playing surfaces and sporting facilities.

Reports to: Facilities Manager through the Facilities Supervisor

Main Duties:
• Maintain turf playing surfaces and sporting facilities to a high standard
• Lawn mowing, weeding, fertilising, top dressing, watering, coring, marking and setting up of playing areas and surrounds as required
• Assist with minor reticulation repairs and maintenance when required
• Maintain College gardens and assist with landscaping

Other Duties:
• Operating school vehicles as required
• Furniture movement around the school
• Setting up marquees, trestles and BBQs
• Other duties as directed by the Facilities Manager or Facilities Supervisor

Skills and abilities required:
• Proven experience in a similar environment and proficiency in a range of grounds and maintenance skills
• Ability to work autonomously and as part of a team; maintaining a strong work ethic
• Physically fit
• A sound understanding of legislation relating to chemicals and dangerous substances
• Ability to communicate professionally
• Ability to manage time and resources
• Problem solving skills and initiative
• Ability to operate ride on mowers, tractors, gang mowers, and similar vehicles
• Current licences to drive all vehicles in the school fleet, clean of any misdemeanours

Qualifications:
• Recognised Trade Certificate, in a relevant area is desirable but not essential
• First aid certificate

General Conditions:
• 40 hours per week (typically 7.00am – 3.30pm)
• Entitlement to four weeks’ annual leave, public holidays and 10 days’ sick leave
• A Working with Children Check and DET/National Police Clearance (or receipt of application)
• Conditions in accordance with the Scotch College Grounds & Maintenance Enterprise Bargaining Agreement
• Scotch is a smoke free environment