



School Nurse

JOB OVERVIEW

The Position

Scotch College is seeking a qualified and experienced Registered Nurse to join the Health Centre team on a permanent part-time basis.

The role is 17 hours per week, with shifts from 8:00am to 6:00pm on Tuesdays and 8:00am to 4:00pm on Fridays, plus Saturday morning sport cover as required and On Call as required to support the needs of boarding students.

About the role

The School Nurse plays a key role in supporting the health and wellbeing of the College community by delivering high-quality clinical care and professional support to students, staff and visitors.

Working collaboratively within the Health Centre and across the wider College, the School Nurse contributes to a safe, responsive and professional health service. The role requires sound clinical judgement, strong interpersonal skills, and the ability to manage a broad range of student health needs in a dynamic school environment.

A full job description is available on our website: <https://www.scotch.wa.edu.au/employment/working-at-scotch>

Key Responsibilities

- Deliver high-quality nursing care and first aid to students, staff and members of the College community, including assessment, triage and appropriate escalation
- Coordinate and manage student health needs, including administration of medications, monitoring of ongoing conditions, and liaison with parents, staff and external health professionals
- Maintain accurate and confidential health records in line with legislative requirements and College policies, ensuring effective documentation and communication
- Contribute to a safe and proactive health environment through health education, promotion initiatives, and adherence to clinical, child safety and risk management requirements

About you

You will be a compassionate and capable healthcare professional who:

- Demonstrates strong clinical knowledge and the ability to respond confidently to a wide range of medical situations
- Builds effective relationships with students, families, staff and external providers
- Communicates clearly and professionally, both verbally and in writing
- Works independently while contributing to a collaborative team environment
- Maintains a calm, organised and professional approach in a fast-paced setting
- Demonstrates a commitment to child safety, wellbeing and the values of the College

Qualifications and Requirements

- Current registration with the Australian Health Practitioner Regulation Agency (AHPRA) as a Registered Nurse
- Tertiary qualification in Nursing
- Demonstrated clinical experience, with the ability to assess, triage and manage a range of health conditions and injuries
- Strong understanding of confidentiality, privacy requirements and health record management
- Experience using electronic medical records systems (desirable)
- Previous experience in a school, paediatric, emergency or community health setting (desirable)
- Familiarity with boarding environments and adolescent health needs (desirable)

Why Join Scotch College?

Scotch College offers a collaborative and supportive working environment, with opportunities to contribute to a high-quality health service.

Our employee value proposition highlights our commitment to our staff through our sense of community and our workplace culture, environment, benefits, and opportunities. Our staff also enjoy:

- Morning tea and lunch provided daily during term time
- Predictable, part-time hours that support work-life balance
- A diverse and rewarding scope of practice, including primary care, health education and wellbeing support
- The opportunity to build ongoing relationships with students, particularly within a boarding community
- Autonomy and professional trust, with the ability to exercise clinical judgement in a supportive team environment
- A calm, well-resourced clinical setting focused on preventative care and early intervention
- A highly collaborative environment, working alongside educators, wellbeing staff and external health providers
- Free onsite parking and convenient access to Swanbourne train station
- A close-knit and supportive team culture

About Scotch

Scotch College Western Australia is one of Australia's leading independent schools, with a 128-year-old history of academic excellence. Nestled in leafy Swanbourne on 22 spacious hectares, the College caters for 1600 students in Pre-Kindergarten to Year 12, including over 140 boarders from across the world.

We are an International Baccalaureate (IB) World School that offers a learning programme based on the Western Australian and Australian Curriculum and a choice in Years 11 & 12 of three pathways: WACE, VET or IB Diploma.

Scotch College weaves longstanding traditions and Christian values with contemporary education to foster global citizens. We are well-known for our incredible breadth of education and our supportive community.

We believe in lifelong learning and offer all staff boundless opportunities to build new skills and develop their career. Each day at work, you will access advanced technologies, work within state-of-the-art facilities, and collaborate with staff who are leaders in their areas of expertise.

Discover our abundant staff benefits at <https://www.scotch.wa.edu.au/employment/working-at-scotch>

Application Information

Applications should be submitted via SEEK website with a cover letter addressed to the Headmaster and your current resume. Cover letters should be a maximum of one page addressing the key selection criteria above and why you would like to work as a School Nurse at Scotch College and what you would bring to the role.

The successful candidate will be required to provide evidence of a current Working with Children Check (WWCC) and a current Police Clearance.

Scotch College takes child protection seriously. All candidates for roles at Scotch College are subject to screening and assessment against child safety standards as part of the recruitment process.

Further information can be found on the Scotch College website: www.scotch.wa.edu.au/view/employment

Closing Date: 9am, Tuesday, 16 June 2026

Enquiries regarding the application process

Emma Kinsey, People & Culture Advisor
Tel: 9460 6947 Email: people@scotch.wa.edu.au

Enquiries regarding professional and cultural expectations of the position

Fiona Richmond, Nurse Manager
Tel: 9383 6984 Email: Fiona.Richmond@scotch.wa.edu.au